

Early Childhood Learning Center



## 2011-12 ECLC PTA Membership & Pledge Drive



Parent Teacher Association (PTA) is a volunteer organization committed to funding programs and organizing events which support excellence in education for all of our students. By becoming a member you will be informed of all upcoming PTA activities via email and will have the right to vote on how we spend the money we raise. Please turn in this envelope along with your **\$10.00 dues** to your child's teacher to join.

**Parent/Guardian:** \_\_\_\_\_ **Student:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Alt. Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

We are actively recruiting volunteers to help out with programs/events to supplement our children's education. If you are interested in serving on a committee, volunteering, or assisting with fundraising please indicate below:

**Yes, I want to help!!! I can help** \_\_\_\_\_

**Any amount of tax deductible donation you able to make at this time is greatly appreciated: \$** \_\_\_\_\_  
Amount of donation

*Please make checks payable to **ECLC PTA** and give this completed envelope to your child's teacher.*

## Please Join the Parent Teacher (Student) Association

Joining PTA supports local, state and national efforts to improve the education of children and the lives of families. Membership provides the opportunity for individuals to raise their voices with others throughout the state and nation to protect children's rights. Membership ensures that PTA's voice is heard on issues affecting young people as well as providing opportunities for parent education, communication and leadership development. Please become a PTA member, joining nearly 6 million other people who share your interest in issues affecting children. Everyone - parents, educators, students and other citizens active in their schools and communities - are invited to join our not-for-profit organization. By becoming a PTA member, you'll be demonstrating to your child the importance you place on education.

### Chinese -

加入家長會能資助地方、州和全國性地努力來改善兒童教育和家庭的生活。會員資格提供了提高個人與他人在加州與國家裡對兒童權利保護發聲的管道，您的入會可以確保PTA在影響青年人以及提供家長教育，溝通和發展導才能的意見能被注意。請成為家長會員，請成為與您在影響兒童議題上有同樣關注的近六百萬人的一份子。我們邀請不論是家長，教育工作者，學生和其他在學校或社區活躍的公民加入我們這個非營利組織。您能用成為家長會的會員向子女證明您對教育的重視

### Japanese -

PTAに参加することは、地域、州、国が行っている子どもの教育や家族の生活向上のための様々な努力を支援することになります。PTA会員になることで、子どもたちの権利を守るために、州内や国内の人々と結束して意見を主張することができます。また、会員になることで、親の教育、情報交換、リーダーシップの向上がのぞめる上に、子どもたちを取り巻く諸問題に対し、PTAとして意見を強く主張することができるのです。ぜひPTAの会員になって、約600万人のメンバーとともに子どもを取り巻く問題について考えを分かち合いましょう。保護者、教育関係者、子どもたち、そして学校や地域で活動する一般市民の方々等、あらゆる人たちが、私たちのこの非営利団体に参加することが出来ます。PTAの会員になることは、自分の子どもに対して、教育というものがいかに重要か、ということを親として自ら示すことにもなるでしょう。

### Spanish -

Uniéndose a la PTA (Asociación de Padres y Maestros) se apoyan los esfuerzos locales, estatales y nacionales para mejorar la educación de los niños y las vidas familiares respectivamente. La afiliación y participación proporciona a las personas la oportunidad de elevar sus voces junto con las de otros en todo el Estado y la Nación para proteger los derechos de los niños. Al asociarse se asegura que la voz de la PTA sea escuchada en problemas que afectan a los jóvenes al mismo tiempo da a los padres la oportunidad de educación, comunicación y desarrollo de liderazgo. Por favor hágase miembro de la PTA, únase a cerca de otros 6 millones de personas quienes comparten su interés en resolver los problemas que están afectando a sus hijos. Todos, padres, educadores, estudiantes y cualquier otra persona activa en sus escuelas y comunidades, están invitados para afiliarse a nuestra organización sin fines de lucro. Al convertirse en miembro de la PTA, usted les demostrará a sus hijos la importancia que le da a la educación.

### Korean -

PTA에 참여한다는 것은 자녀교육과 가정생활의 질을 높이기 위한 지역사회, 주 그리고 국가적 노력에 동참하는 것입니다. PTA Membership은 어린이들의 권리를 보호하기 위해서 주와 국가적차원에서 타인들과 더불어 개개인들에게 자기주장을 할 수 있는 기회를 제공합니다. PTA의 목소리가 부모교육, 대화, 리더쉽 개발의 기회를 제공할 뿐 아니라 아이들 문제에도 영향끼칠 것을 확신합니다. PTA 멤버가 되어 주십시오, 아이 문제에 대한 당신의 관심을, 대략 6백만 다른 사람들과 함께 나누시길 바랍니다. 모든 사람들- 학교와 지역사회안에서 활동하는 부모, 교육자들, 학생들과 시민들 - 모두가 우리 비영리 단체에 member가 될수 있습니다. PTA member가 됨으로써, 교육에 있어서 당신의 위치가 중요하다는 것을 당신의 아이들에게 보여주게 될것입니다



## ***2011-2012 ECLC Parent Teacher Association Membership***

*Welcome to all families of the Early Childhood Learning Center!* The Early Childhood Learning Center Parent Teacher Association (ECLC PTA) invites you to our **next General Association Meeting at 6:30pm in the ECLC Multipurpose Room:**

**Thursday, September 22, 2011**

**Thursday, January 12, 2012**

**Thursday, March 8, 2012**

Your ECLC PTA is here to help enrich your child's experience at ECLC. We hope that you will join us in getting the 2011-12 school year off to a strong start by joining PTA today! Over 30 years of research has shown that children perform better in school when the adults in their lives are involved in their education. Giving of your time, talent and ability will not only help our school, but will enhance our children's learning. We have many opportunities available for you to volunteer as little or as much time that your busy schedule allows. You may also choose to just become a member and that's OK too!

Our mission is to positively impact the lives of children and families by improving and maintaining open lines of communication between home and school. We plan to achieve our mission by enabling and increasing parent involvement. You can help us by joining PTA. Your ***\$10.00 dues*** per adult who wants to join, plus voluntary monetary contributions, help to give us a stronger voice within the ECLC Community, Irvine Unified School District, and beyond. We encourage all adults in our children's lives to join ECLC PTA.

### ***How your dues are used:***

The national, state, district, and Irvine PTA organizations provide ECLC PTA with a wealth of support in the form of training, templates, bylaws, and serve as an ongoing consulting service to ensure we run our PTA efficiently and according to legal guidelines. Here is how your dues are distributed:

- ✓ \$1.75 goes to the national PTA
- ✓ \$1.25 goes to the state PTA
- ✓ \$0.60 goes to the 4<sup>th</sup> District PTA
- ✓ \$0.65 goes to the Irvine Unified Council PTA
- ✓ The rest we get to keep. (\$5.75)

- To learn more about the California State PTA, please visit [www.capta.org](http://www.capta.org)
- To learn about the programs offered at ECLC, please visit [www.iusd.org/eclc/](http://www.iusd.org/eclc/)
- We are also here to answer your questions. Please contact Renee Cinar, ECLC PTA Membership Chairman, at [renee\\_cox1@yahoo.com](mailto:renee_cox1@yahoo.com) or 949-338-0122 anytime.

*(Please see other side for list of open board positions)*



Early Childhood Learning Center



everychild.onevoice.®

***Your 2011-12 ECLC PTA Board***

President	Grittiya Corrigan
Treasurer	Janie Sechrest
Secretary	<b><i>Open</i></b>
Auditor	<b><i>Open</i></b>
Vice President of Ways & Means	Grace Torgoley
Historian	Julie Truong
Parliamentarian	Steffanie Early
Programs Committee Chairman	Ashley Yotter
Membership Committee Chairman	Renee Cinar
Teacher Prep Volunteer Chairman	<b><i>Open</i></b>
Fundraising Volunteers	<b><i>Open</i></b>
Jog-A-Thon Volunteers	<b><i>Open</i></b>
Square 1 Art Volunteers	<b><i>Open</i></b>
Teacher Prep Volunteers	<b><i>Open</i></b>
Communications Volunteers	<b><i>Open</i></b>
Spirit Wear Volunteers	<b><i>Open</i></b>
Scholastic Book Fair Volunteers	<b><i>Open</i></b>
Teacher Appreciation Breakfast Volunteers	<b><i>Open</i></b>
Hospitality Volunteers	<b><i>Open</i></b>
Harvest Festival Volunteers	<b><i>Open</i></b>

***\*\*ECLC PTA is actively recruiting volunteers to fill vacant board positions. If you are interested in any of the above open positions please contact: Grittiya Corrigan, ECLC PTA President, grittiya@hotmail.com or 949-278-0129\*\****

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**Volunteer Descriptions**

<b>Board Position/Program</b>	<b>Description</b>	<b>Timing</b>	<b>Time Commitment</b>
<b>President</b>	Lead PTA towards specific goals as chosen by its members. Act as presiding officer and official representative of the association. Lead Executive Board Meetings and Association Meetings. Attend monthly Irvine Council Board Meetings.	Ongoing	Heavy
<b>Treasurer</b>	Custodian of all PTA funds. Maintain accurate records & prepare reports of all financial transactions. Pay Bills. Attend Monthly Executive Board Meetings.	Ongoing	Moderate
<b>Secretary</b>	Keep records of all Executive Board & Association Meetings & prepare correspondence as necessary. Attend monthly Executive Board Meetings.	Ongoing	Minimal
<b>Auditor</b>	Determine accuracy of financial books & make recommendations for corrections. Audit is completed twice per year. Attend Monthly Executive Board Meetings.	January, July	Minimal
<b>Vice President of Ways &amp; Means</b>	Coordinate with fundraising volunteers & assist in planning of PTA fundraisers (Spirit Wear, Square 1 Art, Jog-A-Thon, & Passive Fundraisers). Attend Monthly Executive Board Meetings.	Ongoing	Moderate
<b>Parliamentarian</b>	Advise presiding officer on questions of parliamentary procedure. Assist presiding officer by keeping track of those who wish to speak, motions, etc... Attend Monthly Executive Board Meetings.	Ongoing	Minimal
<b>Historian</b>	Keep & maintain historical record of PTA related activities. Attend Monthly Executive Board Meetings.	Ongoing	Minimal-Moderate
<b>Program Committee Chairman</b>	Coordinate with Program Volunteers & assist in planning of PTA Programs (Parent Coffee, PJ Story Time, Book Fair, Parent Education, Emergency Preparedness Supplies, etc...). Attend Monthly Executive Board Meetings.	Ongoing	Moderate
<b>Membership Committee Chairman</b>	Recruit PTA members, distribute membership literature & ensure all members receive membership cards. Attend Monthly Executive Board Meetings.	Ongoing	Minimal-Moderate (mostly at beginning of school year)
<b>Teacher Prep Committee Chairman</b>	Coordinate teacher projects, maintain volunteer schedule, etc... Attend Monthly Executive Board Meetings.	Ongoing	Moderate
<b>Teacher Prep Volunteer</b>	Assist teachers with making copies, preparing art projects, stapling, collating, etc...	Ongoing	Minimal-Moderate (year round drop-in program)
<b>Scholastic Book Fair Volunteer</b>	Work the cash register, set up, clean up, and coordinate teacher wish lists.	December	Minimal
<b>Parent Coffee Volunteer</b>	Assist with organizing, publicizing, set up, clean up, brew & pour coffee, recruit new PTA members.	Ongoing	Minimal

**(See other side for more volunteer descriptions)**

## Volunteer Descriptions, cont.

<b>Board Position/Program</b>	<b>Description</b>	<b>Timing</b>	<b>Time Commitment</b>
<b>Spirit Wear Volunteer</b>	Publicize ECLC Spirit Wear, collect orders, distribute T-shirts & maintain inventory.	Fall	Minimal-Moderate (mostly at beginning of school year)
<b>Square 1 Art Volunteer</b>	Help collect, distribute & check orders for accuracy.	Fall	Minimal-Moderate (mostly at beginning of school year)
<b>Teacher Appreciation Breakfast Volunteer</b>	Coordinate food donations, set up, and clean up.	May	Minimal
<b>Jog-A-Thon Volunteer</b>	Coordinate with ECLC Staff, collect money, set up, distribute drinks/snacks/prizes to participants, and clean up.	May	Minimal
<b>Communications Volunteer</b>	Maintain PTA website, bulletin boards, prepare newsletter, etc...	Ongoing	Minimal
<b>Harvest Festival Volunteer</b>	Assist with organizing, set up, clean up, face painting, lead games, assist with art projects, and help out as needed during festival.	Fall	Minimal-Moderate
<b>Hospitality Volunteer</b>	Coordinate, order, and pick up food & beverages for major PTA sponsored events.	Ongoing	Minimal

\*\*If you are interested in volunteering for any of the positions above, please contact Grittiya Corrigan, ECLC PTA President, at [grittiya@hotmail.com](mailto:grittiya@hotmail.com) or 949-278-0129.

(See other side for more volunteer descriptions)